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1<sup>st</sup> September 2020

Dear Parents,

We are really looking forward to welcoming the children back to school tomorrow, Wednesday 2nd September. Staff members have worked hard to ensure that all of the relevant safety measures are in place, whilst making sure that school is a welcoming environment for your child/children.

Below is a summary of information school sent out in July about your child's return to school.

For more detailed information, please see Information for Parents and Carers on Plans for Wider School Opening from September 2020 on the home page of the school website.

### School Organisation

Your child will be taught in a class bubble. Windows will be open in classrooms and corridors to ensure good ventilation. Playtimes and lunchtime will be staggered. Bubbles (class groups) will have their own designated area of the playground and their own equipment to play with, which will be cleaned on a regular basis.

A caretaker will be on site during the day to clean touchpoints and communal areas.

A few quick reminders – to keep everyone safe, healthy and happy, children must:

- Work, eat and play in class bubbles, and minimise contact with children from other groups (including in the playground, anywhere on the school site and on their way to and from school);
- Never cough or sneeze towards another person; they should catch all coughs and sneezes in a tissue and throw it away (catch it, bin it, kill it), then wash their hands;
- Move around school as instructed by their teacher/adults, avoiding other people;
- Wash their hands frequently, with soap and water for 20 seconds (e.g. by singing happy birthday twice) or with hand sanitiser if soap and water are not available;
- Only bring to school a book bag, water bottle (and packed lunch if required) – they should not bring any stationary – each child will be provided with their own stationary pack.



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Children may bring in healthy snack such as a piece of fruit for morning playtime. Children in KS1 will be provided with fruit from 9th September, once deliveries of fruit to school begin again.

Tissues and hand sanitiser are readily available in every classroom.

Children do not need to wear face masks.

Parents/Carers are not allowed into the school building at present. If you wish to speak to a member of staff, please contact the school office and a phone call will be arranged.

Children should not be sent to school if they are unwell.

### Start and End of the Day

To avoid congestion, we have staggered children's starting and finishing times. We understand that you may have more than one child in school and that it would be unrealistic for you to have different drop off and pick up times. Therefore, please drop children off at the earliest of your drop off times and pick them up at the latest time to avoid waiting. Please help us by making sure you maintain social distancing when you are on the school site. Parents/carers should follow the one-way system that is in place and leave the site immediately once they have dropped off/collected their

child/children. Please limit the number of adults accompanying your child to school or collecting them at home time to one per child.

Remember that at present the site can be accessed from the Park House gardens entrance but parents and children must not leave via this route, it is one way only to maintain social distancing.

The start and finish times and drop off/pick up points for each year group are as follow

Reception (Butterfly Class) - Butterfly Garden gate \* see below for times

Year 1 (Ladybird Class) - Main Entrance 8:50 am drop off, 2:55pm pick up

Year 2 (Dragonfly Class) - Main Entrance 9:00 am drop off, 3:05 pm pick up

Year 3 (Oak Class) - Side Gate to school yard 8:45 am drop off, 2:50 pm pick up

Year 4 (Hazel Class) - Side Gate to school yard 8:55 am drop off, 3:00 pm pick up

Year 5 (Rowan Class) - Side Gate to school yard 9:05 am drop off, 3:10 pm pick up\*\*

Year 6 (Elder Class) – Main Entrance 9:05 drop off, 3:10 pick up\*\*



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\* The above times will apply when your child begins to attend school full time. For week 1 in order to ease transition, our new starters in EYFS will attend school on a part-time basis for the first three days. They will either come in from 9-11am or 1-3 pm, depending on which session they have been allocated. In the second week, parents have the option of half-day sessions (8:45 – 12:10) or full days (8:45 –2:50). By the end of week three, all children should be attending full time. Please drop off and pick up your child at Butterfly Garden gate where your teachers will be eagerly awaiting your arrival.

\*\*Children in Years 5 and 6 may walk home from school unaccompanied if you have given consent. They should maintain social distancing on the way home.

Breakfast Club will resume on Monday 14th September. No date has been set to re-start Tea Club but I am hopeful that it will restart soon (14th/21st September).

We are really looking forward to welcoming everyone back tomorrow.

Yours Sincerely

S Cornforth

Miss S Cornforth



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Healthy School



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